

**Tax returns submitted must be complete. If Catholic, families must be active members of St. Mary's or their home parish and tithing.**

**This completed application, along with supporting documents must be submitted in person to St. Mary's School Office by May 1<sup>st</sup> to be considered.**



**St. Mary's Catholic School  
Ponca City, Oklahoma  
APPLICATION FOR SCHOLARSHIP 2024-2025**

**Confidential**

To apply for a scholarship at St. Mary's, you must complete this application and follow the instructions below:

**Application MUST be completed in its entirety. Your scholarship MUST be RETURNED IN PERSON TO ST. MARY'S CATHOLIC SCHOOL OFFICE by May 1<sup>st</sup> TO BE CONSIDERED. Tax returns submitted MUST be complete. If Catholic, families MUST be active members of St. Mary's or their home parish AND tithing.**

**These requirements MUST be met to be considered for a scholarship.**

Information you provide will be held in **strict confidence** and will only be used for the purpose of determining scholarship eligibility. All supporting documentation that you include with this application will be returned to you upon completion of the evaluation, with no copies retained.

You must reapply for scholarship each school year; even if you had received a scholarship in a previous year. This application is only for the **2024-2025** school year and must be received by **May 1<sup>st</sup>**. Applications submitted after May 1<sup>st</sup> will be considered on a timely basis upon receipt; however, the award amount may be limited due to availability of funds. Applications can be resubmitted at any time as income and/or family status changes.

**Scholarship Application/Award Process:**

**May 1<sup>st</sup>** Applications must be received by St. Mary's Catholic School Office, in person, on, or before, this date.

**You will be notified of the Tuition Assistance Committee's decision by July 1, 2024.**

1. Name, address, and phone number of adult family member making application:

Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

2. Name(s) of children (and grade entering) in need of scholarship:

Name \_\_\_\_\_ Grade \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Confidential**

3. Are you a registered member of St. Mary's Catholic Church? (Yes or No) \_\_\_\_\_ If Yes, do you attend mass on a regular basis at St. Mary's? (Yes or No) \_\_\_\_\_  
If not a registered member of St. Mary's, are you a registered member of a different parish? (Yes or No) \_\_\_\_\_ If yes, which one? \_\_\_\_\_  
Do you attend Mass on a regular basis at your home parish? (Yes or No) \_\_\_\_\_. *By registering as Catholic, you are granting permission for us to verify this with your home parish.*

4. Please list all activities at St. Mary's (both Church and School) that members of your household are currently involved in (activity/family member name):

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5. Write the names and relationships of every person that lives in your house. (Include yourself. e.g., Bill/self, Mary/wife, Ted/son, etc.):

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6. Please enter your ADJUSTED GROSS INCOME from your 2023 Federal Income Tax form, and attach a duplicate copy of your 2023 IRS 1040, 1040A, or 1040EZ

\$ \_\_\_\_\_

6a. Please list all other sources of income, i.e., child support, disability, etc. \$ \_\_\_\_\_

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The Tuition Assistance Committee will examine your Federal Income Tax Form and other income, and render an opinion on financial eligibility. This information will be held in strict confidence.

7. This information is **required**, please do not leave blank. This information must be indicated on this form at the time the scholarship application is submitted.

For how much of my child's education will I take responsibility?

Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ Annually \_\_\_\_\_

8. Please fill out and return the ***PTC Volunteer Form*** for the school and return it with your application.